

June 14, 2022
 Council Workshop
 12191 Magnolia Springs Hwy.
 Magnolia Springs, Alabama 36555

1. Call to Order:

Mayor Pro Tempore Nick Shields called the meeting to order at 5:00 pm.

2. Roll Call:

Mayor Pro Tempore Nick Shields; Councilmember Andrew Monaghan;
 Councilmember Steve Mobley; Councilmember Ross Houser.
 Absent: Mayor Kim Koniar; Councilmember Bob Turner.
 Also, present: Town Clerk Hannah Driskell.

3. Invocation and Pledge:

Mayor Pro Tempore Nick Shields led invocation and pledge.

4. Council Minutes – May 2022:

Mayor Pro Tempore Nick Shields asked Council to review the minutes from the Council Workshop, May 10, 2022, and Regular Council Meeting, May 24, 2022. Mayor Pro Tempore Nick Shields asked for changes to be submitted to the Clerk's Office.

5. Deputy Eric Smith – Monthly Report:

Deputy Eric Smith gave his May monthly report. Deputy Smith noted that the report was from May 23, 2022, until the end of May, due to not having the documentation from Deputy Derek Boone for the beginning of May.

Arrests: 2

Traffic Stops: 3

UTC: 1

Written Warnings: 3

Verbal Warnings: 0

Deputy Smith also attended a mandatory firearms training and assisted with the Primary Election Day detail.

6. Shari Woody, FEMA Coordinator, Hurricane Sally Update:

Shari Woody was not present to give a Hurricane Sally update. Town Clerk Hannah Driskell stated that Shari has been in contact with the Alabama Emergency Management Agency regarding the additional debris removal reimbursement. Town Clerk Hannah Driskell noted that the Town has received \$33,750 for the Category B, Emergency Protective Measures for reimbursement.

7. Public Comment:

Todd Puckett – Mr. Puckett was concerned that Shari Woody, the Town's FEMA Coordinator, nor legal counsel is not at attendance at all Council meetings. Mr. Puckett was concerned that the damage to the pavers in the Arboretum was not significant enough to warrant the removal of the pavers and the installation of a concrete walkway. Mr. Puckett discussed that the Town Council should make a decision that would be in the best interest of the Town regarding awarding a contract to have the Arboretum walkway repaired.

8. Resolutions:

- Resolution No. 2022-18 – Increase the Magnolia Springs Public Library's Library Director Position up to 30 Hours Per Weeks with the Friends of the Magnolia Springs Public Library Providing Funds for Hours Worked Over 19 Hours Per Week – Councilmember Ross Houser noted that the Friends of the Magnolia Springs Public Library has given the \$10,000 to the Town to use toward the reimbursement of the library director's hours. Councilmember Andrew Monaghan noted that the Library Director's additional hours would be covered by the Friends of the Magnolia Springs Public Library's donation.

- Resolution No. 2022-19 – Authorizing the Mayor to Extend the Disaster Debris Monitoring Services Contract with Volkert, Inc Through September 23, 2022 – Town Clerk Hannah Driskell discussed that this resolution would extend the current debris monitoring contract with Volkert for debris monitoring for one year.

9. Ordinances:

- Ordinance No. 2022-02 – Ordinance Prohibiting Trucks, Tractor-Trailers, Loaded Dump Trucks, and Cement Trucks on Certain Public Streets – Town Clerk Hannah Driskell noted that the Town Attorney, Brad Hicks, is reviewing.
- Ordinance No. 2022-03 – Ordinance to Adopt Sanitary Sewer Installation – Town Clerk Hannah Driskell noted that the Town Attorney, Brad Hicks, is reviewing.

10. Request to Use School Property and/or Street Closure:

- Magnolia Run, South Baldwin Chamber, November 5, 2022, 6:30 am-11:30 am – Town Clerk Hannah Driskell stated that the South Baldwin Chamber has requested to close the streets for the annual Magnolia Run. Rachel Spear, with South Baldwin Chamber, noted that the Magnolia Run 5k will be along the same route as previous years and would like to close Oak Street, Pecan Grove Street and Live Oak Avenue for the run.
- Tour de Beach Rest Stop, National MS Society, September 17, 2022, 6:00 am-3:00 pm – Town Clerk Hannah Driskell stated that the National MS Society will be hosting the Tour de Beach bicycle ride and would like to set up a rest stop for the bicyclers at the corner of Gates Avenue and Magnolia Springs Highway.

11. Recommendation from Planning Commission:

- Zoning Ordinance Text Amendment, Land Use Certificates -

12. Discussion:

- Historic Preservation Commission Open Position – Town Clerk Hannah Driskell noted that the Historic Preservation Commission open position was advertised with no interest. Ms. Driskell stated that she will reach out to previous members to see if they are interested in serving.
- Town Website – Town Clerk Hannah Driskell discussed a new website through CivicPlus that would be more user friendly for citizens and employees to utilize. Ms. Driskell noted that the current website is difficult to find information on and difficult to manage. Ms. Driskell noted that the proposal from CivicPlus would cost the Town around \$3,500 per year.
- Town Hall Hours on Fridays – Town Clerk Hannah Driskell discussed that on weeks where she has to stay for Town meetings, she is over 40 hours for that week. Ms. Driskell discussed that closing early on Fridays of meeting weeks would allow her to not go over 40 hours on those weeks.
- Town Maintenance Worker – Town Clerk Hannah Driskell discussed moving the Town maintenance worker from a SARPC employee to a Town employee. SARPC pays for the wages, taxes, and fringe benefits for the Town maintenance worker and then the Town pays SARPC. Councilmember Ross Houser asked for a breakdown of the financial obligations if the Town were to add the maintenance worker to the Town payroll verses the obligations to SARPC.

13. Committee/Commission Reports:

- Ad Hoc Committee, Kim Koniar, Chairman – Mayor Kim Koniar, Chairman, was not in attendance to report. Town Clerk Hannah Driskell noted that the Ad Hock Committee has not met.
- Finance & Audit Committee, Kim Koniar, Chairman – Mayor Kim Koniar, Chairman, was not in attendance to report. Town Clerk Hannah Driskell noted that the Finance & Audit Committee has not met.

- Public Works, Lands & Safety Committee, Steve Mobley, Chairman – Councilmember Steve Mobley stated the Public Works, Lands & Safety Committee has not met. Councilmember Mobley stated that he will be meeting with Andrew James, engineer with Volkert, to discuss the drainage study. Councilmember Mobley noted that there are some streets that will need repaving and will begin to work on those projects soon. Councilmember Mobley noted that MS Properties and Management completed the work on the Town’s Gates Avenue lot without issues. Councilmember Mobley stated that there are issues with stormwater on Pecan Grove and Short Street that Richard Peterson, Town Engineer, is reviewing.
- Tree & Streetscape Committee, Nick Shields, Chairman – Mayor Pro Tempore Nick Shields stated that the Tree & Streetscape Committee did not meet. Mayor Pro Tempore Shields noted that the committee has reviewed applications regarding trimming of limbs hanging over homes that were approved.

14. Council, Legal Counsel and Staff Comments:


Town Clerk Hannah Driskell stated that the Clerk’s Office has processed 447 business licenses for 2022. 26 Land Use Certificates have been issued with 5 being issued in June and 1 pending. Ms. Driskell noted that Town Hall will be closed on Tuesday, June 21 at 3:00 and again on Thursday, June 23 from 12:15-2:30 for a Hurricane Response and Recovery meeting with Alabama EMA that she will be attending.

Town Clerk Hannah Driskell reminded the Council that the Town-wide debris pickup will be held on June 30, 2022 by Baldwin County Solid Waste in preparation for the 4th of July parade. Councilmember Andrew Monaghan inquired about when the traffic light was scheduled to be installed at Magnolia Springs Highway and US Highway 98. Town Clerk Hannah Driskell will contact ALDOT for a timeframe.

15. Adjourn:

Mayor Pro Tempore Nick Shields asked for motion to adjourn. Councilmember Andrew Monaghan made motion to adjourn. Second, by Councilmember Ross Houser. Meeting adjourned at 5:35 pm.

Approved this 26th day of July 2022.



Kim Koniar, Mayor

ATTEST:



Hannah Driskell, Town Clerk

