

**December 2, 2014**  
**Workshop Meeting**  
**12191 Magnolia Springs Hwy**  
**Magnolia Springs, AL.**  
**5:00 P.M.**

**1. Call to Order**

Mayor Underwood called the meeting to order at 5:00 p.m.

**2. Roll Call**

Members present – Mayor Underwood - Council Members: Dotty Johnson, Jim May, Bob Holk, and Ben Dykema. Not present: Councilmember Tom Webb. Also present: Town Clerk - Karen S. Biel and Legal Counsel – Brad Hicks

**3. Invocation and Pledge** – led by Councilmember Johnson

**4. Matt Taylor – Grant, Sanders & Taylor**

Mr. Taylor presented the council with the 2013/2014 Audit Report. He reviewed a couple of highlights, which were the BP Funds and the FEMA grant monies the town received. Mr. Taylor added that it was a good year for the town. He added that the first year's budget revenues were \$150,000 and they are now \$340,000.

**5. Discussion of minutes – November**

Workshop Meeting – 11/04/2014  
Regular Council Meeting – 11/18/2014  
No corrections noted.

**6. Discussion of Financials and Expenditures - November**

The Mayor reported: Balances as of 11/30/2014 - General Fund - \$61,393.30. Income - \$20,404.47. Expenses - \$13,966.15. Money Market – \$186,128.72. CD - \$53,975.39. Special Revenue 4, 5, & 7¢ Gas Tax – Income \$278.03, Balance - \$15,352.37.

**7. Deputy Kaiser – Monthly Report**

Deputy Kaiser reported: 2 arrests - 54 traffic stops – 18 citations – 36 warnings.

**8. Discussion – Amendment to Regulating Parking: General Use of Rights-of-Way Ordinance**

Mayor Underwood stated that the town knows that the ordinance needs some changes made to it. Brad Hicks (legal counsel) said the changes that were made to the original ordinance are as follows:

1. Division 1 – repeals the previous ordinance.
2. Division 2 – Section 2 – made change on how to enforce the ordinance.
3. Division 3 – Section 1 – added the section on bulky waste that Baldwin County Solid Waste picks up.
4. Division 4 – enhanced the penalty provision.

**9. Discussion – Clerk's 2015 Salary**

Councilmember Johnson stated that it was discussed with the finance committee during budget talks and was adopted within the budget. Mayor Underwood said that the finance committee budgeted 3%.

**10. Committee/Commission reports**

**a) Public Works & Safety** – Councilmember Holk reported that building the fence around the recycle container has started. He said that some right-of-way clearing from Bob Turner's property down to Pecan Grove has started and that the culvert at Bay and Oak Street has been cleaned out. Councilmember Holk added that Coy Morgan and a representative from SARPC attended the meeting and had some information on grant monies that might be available for different public works projects. Councilmember Holk stated that there was one grant that is a 50/50 match for parks, playground and public areas that the council might want to discuss. Councilmember Holk informed the council that the town has received a culvert permit request. The culvert request is for a property owner to provide a driveway down the 60' easement that he

holds the deed to which is just behind the Woodland Subdivision. This driveway will provide access to three twenty acre lots that are just outside the town's limits. Councilmember Holk is researching what the town can require for the culvert and the driveway. Councilmember Holk stated that he discussed with the committee about bringing up paving Cedar Street at the last council meeting and not getting a second on his motion. He asked the council what they wanted Public Works to do, if anything and to get some direction from them. He added that citizens are asking why the town hasn't paved their road after paving Camellia. They also discussed the drainage on the Bay Street. Mayor Underwood stated that paving the road is not as big an issue as the drainage problem that the town has and he would like to stop putting it off and solve the problem. Councilmember Johnson suggested setting some project goals because she feels that we talk, we discuss, and she is frustrated with the lack of results. Mayor Underwood stated that plans have been drafted for the Bay Street project and all the town needs to do is to have the cost estimates updated.

**11. Any other business that might come before the meeting**

Mayor Underwood stated that the contract with United Way is up for renewal. It has been included in the approved 2014/2015 Budget. He also added the resolution for the Library expenditure which is also approved within the budget. Both will be on the regular meeting agenda.

**Motion by Councilmember Johnson, 2<sup>nd</sup> by Councilmember May to adjourn. All in favor.  
Motion carried.**

Meeting ended at 6:10 pm

Approved this the 27<sup>th</sup> day of January, 2015

  
**Kenneth D. Underwood - Mayor**

ATTEST:

  
**Karen S. Biel - Town Clerk**