

**TOWN OF
MAGNOLIA SPRINGS**
HISTORIC PRESERVATION COMMISSION

**APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
FOR ROUTINE MAINTENANCE AND EXPEDITED REVIEW**

Applicant: _____

*If applicant is not owner, an agent authorization form must be submitted

Mailing Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Telephone: (____) _____ - _____ **Fax:** (____) _____ - _____

E-911 Address at Project Site: _____

Parcel ID Number: 05-____ - ____ - ____ - ____ - ____ - ____ . _____

Architect: _____

Contractor: _____

Historic Designation of Structure or Site: (Check if structure or site has one or more of the following designations):

- ☐ **Has a Baldwin County Historic Development Commission Historic Marker**
- ☐ **On the National Register of Historic Places,**
- ☐ **On the Alabama Register of Landmarks and Heritage**

Classification of Work: (see "Design Review Guidelines" Appendix for General Guidance)

Routine Maintenance includes only ordinary maintenance or repair to exterior, architectural or environmental features to correct deterioration, decay or damage and does not involve a material change in design, materials or outer appearance of the structure or grounds. Before work may proceed, applications shall be reviewed and approved by three members of the Commission. Such expedited review will not require a public hearing or notice to adjoining owners.

Description of Work and Estimated Cost (Use back of form if necessary)

Estimated Cost

Certification of Applicant:

I hereby certify that I have read this application and know the same to be true and correct. I understand that consideration of this application is based on the correctness of the information I have supplied and that any permit(s) granted may be revoked upon finding by the Magnolia Springs Historic Preservation Commission that any relevant information supplied on or with application is substantially incorrect. I further understand that only complete applications including all required exhibits are considered by the Commission and must be received by the Town Clerk.

It is my understanding that, following approval of this application, it shall become void unless construction is commenced within six (6) months of date of approval. Approved applications are valid for a period of eighteen (18) months and are renewable.

I further agree that the Magnolia Springs Historic Preservation Commission may designate one of its members who shall be allowed to enter my property at all reasonable times to inspect the work done according to this application to ensure compliance therewith.

Signature of Applicant: _____ **Date:** _____

Historic Preservation Commission Members in Attendance:

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Historic Preservation Commission and Staff Comments:
