

September 29, 2020  
 Regular Council Meeting  
 12191 Magnolia Springs Hwy.  
 Magnolia Springs, Alabama 36555

1. Call to Order:  
 Mayor Kim Koniar called meeting to order at 5:00 pm.
2. Roll Call:  
 Present: Mayor Kim Koniar; Mayor Pro Tempore Ben Dykema;  
 Councilmember Andrew Monaghan; Councilmember Steve Mobley;  
 Councilmember Marley Gardner; Councilmember Nick Shields.  
 Also, present: Assistant Town Clerk Hannah Driskell.
3. Invocation and Pledge:  
 Councilmember Nick Shields led invocation & pledge.
4. Approval of Council Minutes:  
 Mayor Kim Koniar asked for approval of minutes from Council Workshop, August 11, 2020 and Regular Council Meeting, August 25, 2020. Councilmember Marley Gardner made motion to approve minutes as presented. Second, by Councilmember Steve Mobley. All in favor. Motion carried.
5. Approval of Financials and Expenditures:  
 Mayor Kim Koniar stated that the Financials and Expenditures for August 2020 are forthcoming and will be presented at the October 27, 2020 Regular Council Meeting.
6. Public Comment:  
Minann Seats – Minann Seats, resident of Live Oak Avenue, requested the Town to investigate the ditch behind her property for Hurricane Sally debris clean-up and drainage issues.
7. Resolutions:
  - Resolution No. 2020-25 – Authorizing the Mayor to Enter into a Contract with the Sheriff of Baldwin County, Alabama, for Law Enforcement Services – Mayor Kim Koniar stated that the contact has increased to \$5,875 per month. Mayor Pro Tempore Ben Dykema made motion to approve Resolution No. 2020-25. Second, by Councilmember Nick Shields. All in favor. Motion carried.
  - Resolution No. 2020-26 – Adopt Fiscal Year (FY) 2020/2021 General Fund Budget – Mayor Kim Koniar states there is an increase in sales tax and increase in business license fees for the fiscal year 2020/2021 budget. Most of the expense in the budget is for public works and payroll. Councilmember Andrew Monaghan made motion to approve Resolution No. 2020-26. Second, by Mayor Pro Tempore Ben Dykema. All in favor. Motion carried.
  - Resolution No. 2020-27 – Assistant Town Clerk to be Acting Town Clerk – Mayor Kim Koniar stated that Town Clerk/Treasurer Jenny Opal White submitted her resignation letter. Resolution No. 2020-27 allows Assistant Town Clerk, Hannah Driskell, to perform Town Clerk duties until a Town Clerk is hired. Mayor Pro Tempore Ben Dykema made motion to approve Resolution No. 2020-27. Second, by Councilmember Marley Gardner. All in favor. Motion carried.
  - Resolution No. 2020-28 – Disaster Monitoring Service with Volkert, Inc – Mayor Kim Koniar stated that a monitoring service was needed for debris pick-up following Hurricane Sally. Volkert, Inc submitted a bid in which the Town accepted. Councilmember Steve Mobley made motion to approve Resolution No. 2020-28. Second, by Councilmember Marley Gardner. All in favor. Motion carried.
  - Resolution No. 2020-29 – Ratifying the Use of Current Depository and Authorizing Certain Town Officials to Execute Financial Documents – Mayor Kim Koniar stated that Resolution No. 2020-29 would allow Assistant Town Clerk, Hannah Driskell, to perform the financial duties of the Town Clerk. Councilmember Marley Gardner made motion to approve Resolution No. 2020-29. Second, by Councilmember Nick Shields. All in favor. Motion carried.

8. Tree Permit Application:

- Tree Permit Application #35 – Tommy Rachel, 14942 Cedar Street – Councilmember Nick Shields stated that the trees were destroyed during Hurricane Sally. Councilmember Nick Shields made motion to declare Tree Permit Application #35 null and void. Second, by Mayor Pro Tempore Ben Dykema. All in favor. Motion carried.

9. State of Alabama Alcoholic Beverage Control Board Alcohol License Application:

- Magnolia Food Mart, Inc – Councilmember Andrew Monaghan made motion to approve the transfer of the liquor license from Kellam’s Corner to Magnolia Food Mart, Inc. Second, by Marley Gardner. All in favor. Motion carried.

10. Discussion:

- Hurricane Sally – Mayor Kim Koniar stated that Hurricane Sally was a major disaster in Magnolia Springs. Mayor Koniar stated that the debris pick-up will likely continue through November. Mayor Kim Koniar stated that contractors are coming into the Town doing work without a business license. The Mayor and Council discussed the need to update the business license ordinance for disaster related contractors. The Mayor and Council discussed making streets within the Town one-way streets until debris pick-up is complete.
- Magnolia Springs Public Library Director – Mayor Kim Koniar stated that the Magnolia Springs Public Library Board of Directors has asked for a pay raise for Interim Library Director Paige Monaghan. Mayor Kim Koniar stated the Town will pay the Interim Library Director \$20 per hour for 19 hours a week.
- Assistant Town Clerk – Mayor Kim Koniar stated Assistant Town Clerk Hannah Driskell currently works 19 hours a week. Mayor Koniar suggested allowing Assistant Town Clerk Hannah Driskell 29 hours a week, which would include RSA contribution. Mayor Koniar stated the Town will raise the pay of the Assistant Town Clerk to \$17.50 per hour.
- Town Clerk/Administrator – Mayor Kim Koniar stated she hired a Town Clerk/Administrator to help in the Clerk’s Office until a new town clerk is hired. The Town Clerk/Administrator will be working 29 hours a week at \$15 an hour with RSA contribution.
- Town Clerk Search Committee – Mayor Kim Koniar stated that a search committee will need to be formed to find a new Town Clerk. Mayor Kim Koniar, Councilmember Andrew Monaghan, Councilmember Nick Shields, and Future Councilmember Robert Turner will serve on the Town Clerk Search Committee.
- Temporary Help – Mayor Koniar stated that Cheryl Maher has agreed to help in the Clerk’s Office until a new Town Clerk is hired.
- Appoint Hannah Driskell to Planning Commission as Administrator – Mayor Kim Koniar stated that the Town Clerk also serves on the Planning Commission as the Administrator. Councilmember Marley Gardner made motion to appoint Assistant Town Clerk Hannah Driskell as Planning Commission Administrator. Second, by Councilmember Nick Shields. All in favor. Motion carried.

11. Council, Legal Counsel and Staff Comments:

Mayor Kim Koniar stated that the South Baldwin Chamber of Commerce wants to proceed with the Magnolia Run on November 7, 2020.

12. Any Other Business That Might Come Before the Meeting:

No other business that might come before the meeting.

Mayor Kim Koniar stated the Board of Adjustment will meet on September 30, 2020.

Mayor Kim Koniar stated the Planning Commission will meet on October 6, 2020.

13. Adjourn:

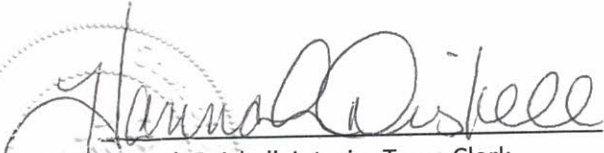
Councilmember Nick Shields made motion to adjourn. Second, by Councilmember Marley Gardner. All in favor. Motion carried. Meeting adjourned at 6:33 p.m.

Approved this 27<sup>th</sup> day of October 2020.



Kim Koniar, Mayor

ATTEST:



Hannah Driskell, Interim Town Clerk

