



Public Works

Residential Permit to Construct Turnout to Provide Access to a Municipal Road/Street

NAME OF ROAD/STREET FOR TURNOUT PERMIT: _____

This form is to be used for private entrances where the applicant installs the side drain pipe and constructs the turnout. Culverts must be a minimum of **24 feet** in length, and in addition, they must have a **3 to 1 sloped ends**, (which are not included in the **24 feet** of culvert length). Culverts can be corrugated metal, reinforced concrete, or high density corrugated polyethylene pipe. Culverts less than 30" in diameter must be reinforced concrete or high density corrugated polyethylene pipe with smooth flow line. Polyethylene pipe requires a minimum of one foot coverage. All shared driveways shall have reinforced concrete pipe.

*******IMPORTANT NOTICE*******

For mailbox installments, **DO NOT** install **BRICK** mailboxes on the Town's right-of-way

NAME OF APPLICANT (PRINT): _____

MAILING ADDRESS: _____

INSTALLATION ADDRESS: _____

TELEPHONE: HOME: _____ CELL: _____

SIGNATURE OF APPLICANT: _____

DATE SUBMITTED: _____

COMMENTS: _____

FOR OFFICE USE ONLY

INITIATOR: _____

PERMIT DATE ____/____/____

SIZED BY: _____

DATE SIZED ____/____/____

CULVERT SIZE: _____

CONTACT DATE ____/____/____

AREA: _____

☐ SHARED ACCESS

☐ EXISTING CULVERT

☐ NO PERMIT REQUIRED AT

☐ NOT TOWN MAINTAINED THIS TIME

☐ VISUALLY CHECKED DRIVEWAY SIGHT DISTANCE

☐ MEASURED DRIVEWAY SIGHT DISTANCE:

The applicant hereby requests permission from the Town of Magnolia Springs Public Works to construct a turnout to the road named above and agrees with the Town of Magnolia Springs Public Works that permission for applicant to construct, maintain and/or use such turnout shall be subject to all terms and conditions as respectively applicable, and that such permission will be revoked or denied by the Town of Magnolia Springs at any time the applicant fails to comply with any such terms or conditions hereinafter stated:

1. The access turnout must be constructed in such a manner that no damage will be caused to the town's road, and no hazard to the traveling public will be created.
2. The applicant is not granted any right, claim or control over any part of the highway right-of-way. The applicant is not permitted to use the access turnout or adjacent highway right-of-way for any purpose other than for highway access and for maintenance of the access turnout.
3. The applicant must maintain, and keep in satisfactory condition at the sole cost and expense of the applicant, any drainage structure(s) that may be necessary in connection with this turnout and keep the same cleaned out at all times.
4. If it becomes necessary to remove and/or reconstruct this access turnout, the Town of Magnolia Springs or its contractors have the right to remove and/or reconstruct said turnout without any payment whatsoever to the applicant.
5. The applicant will not make additions to or otherwise modify the access turnout after its completion without obtaining a new permit from the Town of Magnolia Springs Public Works. This stipulation applies to the turnout itself and adjacent street right-of-way.
6. During construction of this turnout, traffic control devices shall be used.
7. Nothing in this permit shall be construed to permit violation to the denial of access as indicated on the Town's maps relating to the highway.
8. The applicant shall indemnify and save harmless the Town, its officers, agents and employees from any legal action and from any result thereof, arising out of or caused by the construction of this public road access.
9. The access turnout and related work covered by this permit shall be completed within one year from the date shown on the permit. Otherwise this permit becomes null and void. Once work is begun on the turnout, the applicant shall pursue the work continuously and diligently until completed.
10. The decision of the Town of Magnolia Springs Public Works shall be final and conclusive on any question that may arise relating to this permit and/or to any work done or to be performed pursuant thereto.