August 13, 2019
Council Workshop
12191 Magnolia Springs Hwy.
Magnolia Springs, Alabama 36555
5:00 P.M.

1. **Call to Order:**
   Mayor, Bob Holk, called the meeting to order at 5:00 p.m.

2. **Roll Call:**
   **Present:** Mayor, Bob Holk; Councilmember, Kim Koniar; Councilmember, Steve Mobley; Councilmember, Marley Gardner; Councilmember, Nick Shields, and Councilmember, Ben Dykema
   **Also, present:** Town Clerk, Jenny Opal White and Town Attorney, Brad Hicks

3. **Invocation and Pledge:** Mayor Bob Holk, gave invocation and led pledge.

4. **Presentations:**
   Casey Fulford, Watershed Management Coordinator, Baldwin County Soil & Water Conservation District gave presentation on “Reducing Flooding of Magnolia River with Regional Detention: A Constructed Wetland Feasibility Study”. Mikaela Heming, Project Coordinator, Northern Gulf of Mexico Sentinel Site Cooperative was present and made introduction to Mayor and Council. Mayor, Bob Holk, thanked Casey and Mikaela.

Wes Beshears, Sassy Sluggers Softball, discussed Youth Recreation Program in Magnolia Springs. Wes inquired on ball parks behind Magnolia School. Brad Hicks, Town Attorney, noted, Baldwin County School System is the contact for Magnolia School. Mayor, Bob Holk, thanked Wes.

5. **Review of Council Minutes, July 2019:**
   Mayor, Bob Holk, asked, Council to review the minutes from the Council Workshop, July 9, 2019 and the Regular Council Meeting, July 23, 2019. There were no comments. Mayor Holk, asked, Council, to contact Town Clerk, Jenny Opal White for comments or corrections.

6. **Review of Financials and Expenditures, July 2019:**
   Mayor, Bob Holk, reported, balances as of July 31, 2019.
   - General Fund - $184,504.83
   - Income - $26,473.87
   - Expenses - $24,243.63
   - Tiered Money Market – $133,526.08
   - CD #344255 - $54,797.28
   - CD #3555610 - $203,611.66
   - 4 and 5 Cents Gas Tax - $14,640.89
   - 7 Cent Gas Tax - $7,876.05
   - Capital Improvement Fund - $16,367.41
   - Special Revenue Accounts – Income $379.88
   - Special Revenue Accounts – Balance $39,222.61
   Mayor, Bob Holk, reported, Sales & Use Tax, $17,527.63. Mayor Holk, asked, Council to review. Mayor Holk, asked, Council to contact, Town Clerk, Jenny Opal White, for additional comments or corrections.

7. **Deputy, Greg Smith, Monthly Report, July 8, 2019 – August 11, 2019:**
   Mayor, Bob Holk, asked, Deputy, Greg Smith to give monthly report.
   Arrests Off Traffic Stops: Two (2) B/M Child Support, W/F Traffic Warrant with SFPD
   On View Arrests: None
   Calls: Arrested a W/M for DUI on Weeks Rd.
   Traffic Stops: 114
   Citations: 37
   Warnings: 58
   Verbal: 19

8. **Public Comment:**
   No public comment.
9. Discussion:
American Asphalt Inc. – Miscellaneous Repairs, July 2019:
Councilmember, Steve Mobley, discussed, American Asphalt Inc. estimate. Steve, noted, We’re awaiting agreement. Insurance provided.
Right-of-Way Disturbance Permit No. 23 for Baldwin County Sewer Service, L.L.C.:
Council reviewed Permit No. 23 on Camelia Street. Mayor, Bob Holk, asked, for Town Clerk, Jenny Opal White to have Ryne Engel discuss at the Regular Council Meeting.
Skipper Consulting, Inc. – Traffic and Transportation Engineering Services Professional Services Agreement:
Mayor, Bob Holk, discussed, Volkert, Inc., referred, the Town of Magnolia Springs to Skipper Consulting, Inc., to provide traffic study. Skipper Consulting, Inc. provided Traffic and Transportation Engineering Services Professional Services Agreement for speed study on segment of Magnolia Springs Highway at $10,500.00. Council expressed concern on Magnolia Springs Highway on signage, crosswalk, bridge and visibility. Mayor Holk and Council were in consensus not to move forward with traffic study.
Debris Management and Removal Services Agreement:
Mayor, Bob Holk, informed, Council its time to request for proposals on the Disaster Management and Recovery Services Agreement. The Town of Magnolia Springs will start accepting proposals on August 16, 2019 – August 30, 2019. Opening of sealed proposals will be on September 3, 2019 at 12:00 p.m. at Town Hall. Advertisement is set to run with Gulf Coast Media on August 16th, 21st, and 23rd.

10. Committee-Commission Reports:
(a) Finance Committee: Mayor, Bob Holk, reported, Finance Committee met on August 5, 2019 to prepare FY19-20 Annual Budget.
(c) Public Lands/Beautification: Councilmember, Ben Dykema, discussed, benches need to be secured at Magnolia Springs Arboretum. Councilmember Dykema, complimented the Garden Club on their work at the Magnolia Springs Arboretum. He said it looks nice, very proud. Councilmember, Steve Mobley, looking at ideas to secure benches. Councilmember Dykema, concerned, with access points and security.
(d) Tree & Streetscape: Councilmember, Nick Shields, reported, no meeting. Councilmember Shields reported Gary’s Tree Service has removed branches in Town.
(e) Public Relations: Councilmember, Marley Gardner, reported, no meeting. Councilmember Gardner, recommended, discontinuing Public Relations Committee, since, Mail Chimp is in place.

11. Council, Legal Counsel, and Staff Comments:
Council Clerk, Jenny Opal White, discussed, Voice Over IP Phones have been installed, scheduled Municipal Clerk Training on August 28-30, 2019 and receipt of the new Municipal Election Calendar 2020. Councilmember, Steve Mobley, concerned, with illegal dumping at the recycle bin and jumping off bridge. Councilmember, Kim Koniar, gave, bridge report. She received bridge plans from Safe Span. Councilmember, Ben Dykema, would like to discontinue contract labor since the transition of the full-time Beautification Laborer position as of September 30, 2019. Mayor, Bob Holk, referenced, upcoming projects requiring utilization of two (2) people on the Crosswalk and bridge. Mayor Holk, commented, Twin Oaks is complete. Councilmember, Ben Dykema, discussed, reviewing Town Clerk position and support of part-time Assistant one day a week. Town Clerk, Jenny Opal White, gave overview of workload in Town Clerk Office requiring support. Town Attorney, Brad Hicks, asked, Town Clerk, Jenny Opal White, to report overtime in Clerk’s Office. Councilmember, Marley Gardner, inquired on whether a Council place number could be removed on next election. Mayor, Bob Holk, asked, Councilmember Gardner to contact the Alabama League of Municipalities.

12. Any Other Business That Might Come Before the Meeting:
Councilmember, Ben Dykema, asked, Mayor, Bob Holk, to discuss the call he received from
Mayor, Bob Holk, reference, the dump truck of white sand on Oak Street. Mayor Holk, reported, he received a permit to construct a screen porch and concrete slab for his property on Oak Street. Dump truck brought in white sand for proposed work.

13. **Adjourn:**
   Motion by Councilmember, Ben Dykema, to adjourn meeting.
   Second, Councilmember, Nick Shields. All in favor. Motion carried.
   Meeting adjourned at 6:32 p.m.

Approved this 24th day of **September 2019**

[Signature]
Bob Holk, Mayor

**ATTEST:**

[Signature]
Jenny Opal White, Town Clerk