

**January 10, 2019
Planning Commission Meeting Minutes
12191 Magnolia Springs Hwy.
Magnolia Springs, Alabama
4:00 P.M.**

1. Call to Order

Mike Costigan, Chairman, called the meeting to order at 4:00 p.m.

2. Roll Call

Mike Costigan, asked, Jenny Opal White, Secretary for roll call.

Members present

Mike Costigan, Chairman
Bob Holk, Vice-Chairman
Jenny Opal White, Secretary
Mark Byrd
Steve Mobley
Lewis Wood
Rodney Hubble

Members not present

Lauren Mote
Bob Turner

Also, Present

Diane Burnett, SARPC
Councilmember, Nick Shields

3. Invocation and Pledge

Mike Costigan, Chairman, asked, Rodney Hubble to give invocation and lead pledge.

4. Approval of Minutes – November 8, 2018

Mike Costigan, asked, for review of the November 8, 2018 minutes. There were no corrections or additions to minutes. **Motion by, Steve Mobley, 2nd by Lewis Wood to approve minutes as presented. All in favor. Motion carried.**

5. Discussion: Town of Magnolia Springs Extraterritorial Jurisdiction (ETJ) Agreement with Baldwin County

Bob Holk, Vice-Chairman, gave recommendation from Town Council to amend ETJ Agreement to the following: review by Engineer on Subdivision Applications; Magnolia Springs, stricter on requirements, than Baldwin County; review drainage requirements; review density requirements; review roads on whether Baldwin County adopts; and review of DOT requirements. Councilmember, Steve Mobley and Councilmember, Nick Shields, present, agreed with Bob Holk review.

Bob Holk would like to continue reviewing Subdivision Regulations.

Lewis Wood suggested hiring engineering firm.

Bob Holk suggested engineering firms: Goodwyn Mills and Cawood, Inc., Hutchison Moore & Rauch, LLC, and Civil Southeast.

Councilmember, Nick Shields, suggested, Town review developer and/or engineering firms.

Mike Costigan, suggested, we request proposals for Engineering Firm.

Rodney Hubble, suggested, developing a scope for Request for Proposal (RFP) Qualification.

Bob Holk commented on consistency of Subdivision Regulations, reference a Subdivision Application. **Bob**, suggested, we run the (RFP) by **Brad Hicks, Town Attorney** for review.

Diane Burnett, SARPC, suggested, running (RFP) in paper.

Mike Costigan is to prepare (RFP) for review.

6. Reports and/or Announcements

Bob Holk, mentioned, the Town is awaiting process on School Property. **Bob** commented he is scheduled to attend the Mayors Design Summit the 1st week of February. **Bob** reported **Nick Shields** took photography of the plats and school property for presentation.

Jenny Opal White reported **Mike Costigan** and **Lewis Wood** membership will expire February 2019. She asked members to report if they would like to remain on Planning Commission.

Mike Costigan asked members to review Subdivision Regulations, Article 5, 5.0-5.3 for the Planning Commission Workshop on Thursday, January 24, 2019.

7. Public Comment

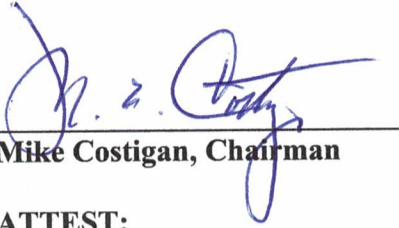
No public comment.

8. Adjourn

Mike Costigan, asked, for motion to adjourn meeting.

Motion by Bob Holk, 2nd by Steve Mobley, to adjourn meeting. All in favor. Motion carried. Meeting ended at 4:39 p.m.

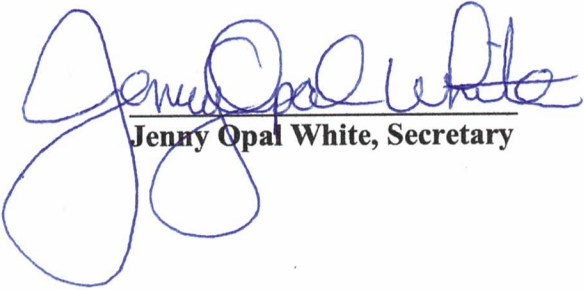
Approved this 14th day of January 2019.



A handwritten signature in blue ink, appearing to read "M. Costigan", written over a horizontal line.

Mike Costigan, Chairman

ATTEST:



A large, stylized handwritten signature in blue ink, appearing to read "Jenny Opal White", written over a horizontal line.

Jenny Opal White, Secretary