

January 9, 2018
Council Workshop
12191 Magnolia Springs Hwy.
Magnolia Springs, Al.
5:00 P.M.

1. Call to Order

Mayor Holk called the meeting to order at 5:00 p.m.

2. Roll Call

Members present: Mayor Bob Holk - Council Members: Dotty Johnson, Steve Mobley, Marley Gardner, Nick Shields and Ben Dykema. Also present: Town Clerk, Karen S. Biel and Legal Counsel, Brad Hicks

3. Invocation and Pledge – Mayor Holk

4. Discussion of Minutes – December 2017

Workshop Meeting – 12/12/2017

Regular Meeting – 12/19/2017

No changes discussed.

5. Discussion of Financials and Expenditures – December 2017

Mayor Holk reported: Balances as of 12/31/2017 - General Fund - \$106,293.45. Income - \$31,400.32, Expenses - \$22,742.41. Tiered Money Market – \$403,890.74. Capital Improvement Fund - \$7,116.02. CD - \$54,559.59. Special Revenue 4, 5, & 7¢ Gas Tax – Income \$356.94 – Balance \$17,039.70.

Mayor Holk discussed auditor's request for the Town Clerk to email bank statements to Finance Committee for review. Mayor Holk commented the three month budget versus actual (October 1, 2017 - December 31, 2017) was in package for Council review. Mayor commented income will increase in January 2018 with ad valorem taxes and business licenses.

6. Deputy Smith - Monthly Report

Deputy Smith reported - 1 arrest off traffic stops -72 traffic stops – 25 citations – 37 written warnings – 10 verbal warnings.

7. Public Comment

John Reuss addressed council about siltation of river along with pollutants coming down river from the head waters of river. Mayor Holk commented we would look in to issue with Weeks Bay Estuary strategic planning. Legal Counsel, Brad Hicks, commented on availability of State Lands BP grants.

8. Discussion - No Wake Buoys

Mayor Holk discussed two quotes submitted from Barlow Marine and M&N of Alabama, LLC for the no wake buoys that include labor, material, and installation. M&N of Alabama, LLC was the low quote of \$5,300.00, along with the purchase of two (2) buoys from Blue Water Ship Store for \$584.86. Mayor Holk is going to look in to a different type of buoy.

9. Discussion - Resolution 2017-08 - Designating a Temporary Town Clerk

Mayor Holk informed Council of resolution to repeal Resolution 2017-08 designating Lyndy K. Kouns as temporary Town Clerk. Candidate has declined position.

10. Discussion - Clerks Position

Mayor Holk discussed two qualified candidates Jenny White and Theresa Dunaway that were interviewed for the Town Clerk position. Candidates were given the job description. They understood position was full-time along with salary requirement. Mayor Holk requested to hire Jenny White as temporary employee and classify her as the Assistant Town Clerk with a probationary period. Mayor Holk suggested \$17.00/hour for position. Mayor Holk received recommendations from Rebecca Hayes, retired City Clerk of Daphne, Alabama and Councilmember, Ron Scott of Daphne reference Jenny White on prior position as Assistant City Clerk. Jenny White was highly recommended. Councilmember Johnson received an additional recommendation on Jenny White from former member on the Beautification Committee of Daphne. Councilmember Shields inquired on candidate's late submittal of resume after deadline. Legal Counsel, Brad Hicks, reached out to the Alabama League of Municipalities. League commented there was no contractual requirement on a resume being received

after deadline. Legal Counsel, Brad Hicks, commented that Mayor Holk could hire an employee, but Council would appoint the Town Clerk. Mayor Holk commented on the need to hire the most qualified candidate. Mayor Holk discussed employee handbook on modifying vacation and holidays. Mayor Holk requested Council review.

11. Committee/Commission Reports

Finance Committee: No report.

Public Works/Safety: No report.

Public Lands/Beautification: Councilmember Dykema reported that Councilmember Johnson, Councilmember Mobley and himself met. Councilmember Dykema commented that elephant ears on Bay Street were dying. Kiosk has been constructed for Magnolia Landing. Councilmember Dykema will attend the Historical Commission meeting next month to see if they have plans to display in kiosk. Councilmember Dykema commented there was graffiti on benches and rails at Magnolia Landing. Councilmember Dykema commented Bryan Shutt has worked to cleanup graffiti. Mayor Holk will provide trail camera at Magnolia Landing. Councilmember Dykema commented "Beautification" has been taken over at Springs. Councilmember Johnson commented "Beautification" is now known as the Garden Club. Councilmember Dykema commented the sprinklers are working. Councilmember Dykema noted they're working on obtaining school property. Mayor Holk is planning future date to meet with school superintendent reference property.

Tree & Streetscape - No report.

Pubic Relations - No report.

12. Council, Legal Counsel and Staff Comments

Legal Counsel, Brad Hicks, informed Mayor Holk that he could hire an employee and Council has authority to hire the Town Clerk. He reported no feed back from Attorney General on Meadow Springs RV Park. He commented Land Use Certificate was received in December. He talked with engineer and certificate is on file. Letter forwarded to Attorney General awaiting decision.

13. Any Other Business That Might Come Before the Meeting

Councilmember Marley Garner inquired on school property lease of whether we could name "Magnolia Springs Park" with dedication. Legal Counsel, Brad Hicks, commented the park couldn't be dedicated with lease. Legal Counsel, Brad Hicks, commented the park could be recognized. Councilmember Mobley questioned repainting speed bumps. Mayor Holk suggested we get support from the Fire Department.

14. Public Comment

No public comment.

15. Adjourn

Meeting ended at 6:08 p.m.

Approved this the 27th day of February, 2018



Bob Holk – Mayor

ATTEST:



Karen S. Biel – Town Clerk