

November 14, 2017
Council Workshop
12191 Magnolia Springs Hwy.
Magnolia Springs, Al.
5:00 P.M.

1. Call to Order

Mayor Holk called the meeting to order at 5:00 p.m.

2. Roll Call

Members present – Mayor Bob Holk - Council Members: Dotty Johnson, Steve Mobley, Marley Gardner, Nick Shields and Ben Dykema. Also present: Town Clerk - Karen S. Biel
 Not present: Legal Counsel - Brad Hicks

3. Invocation and Pledge – Mayor Holk

4. Guest Speaker - Andrew Carpenter - Mosquito Control

Mr. Carpenter is currently employed with Mosquito Control Services, LLC (MCS). He informed the council that MCS is now contracted by the Baldwin County Commission to provide mosquito control in the unincorporated areas of Baldwin County. Mr. Carpenter wanted to extend this service to Magnolia Springs and wanted to know if the town might be interested. Mr. Carpenter provided the council with some literature and discussed some of the different services that MCS provides. General consensus of the council was that the town might be interested in this service. The Mayor asked Mr. Carpenter to review the town limits area and provide the council with an estimate for mosquito control services.

5. Discussion of Minutes – October 2017

Special Emergency Council Meeting - 10/06/2017

Workshop Meeting – 10/10/2017

Regular Meeting – 10/24/2017

There were a few changes discussed that the clerk will correct.

6. Discussion of Financials and Expenditures – October 2017

Mayor Holk reported: Balances as of 10/31/2017 - General Fund - \$84,352.85. Income - \$28,735.86, Expenses - \$24,887.62. Tiered Money Market – \$403,384.96. CD - \$54,504.64. Capital Improvement Fund - \$7,113.32. Special Revenue 4, 5, & 7¢ Gas Tax – Income \$370.12 – Balance \$16,379.86.

The town clerk informed the council that the Capital Improvement Fund is a new account. In the past the check that the town receives from the State of Alabama was always used for capital improvements such as paving roads. She added that since this year's funds were not used and can not be comingled with other funds it was best to start the new account which was approved by the Mayor.

7. Deputy Smith - Monthly Report

Deputy Smith reported - 2 arrests off traffic stops -149 traffic stops – 82 citations – 49 written warnings – 18 verbal warnings.

8. Public Comment

Hadley Weaver - stated that he attended a Planning Commission meeting on a RV Park proposed on Beasley Road at which there was standing room only. He wanted to know if there was another venue that the Commission could use if there was to be another big meeting. Mayor Holk stated that arrangements could be made if necessary. Mayor Holk informed the council that our legal counsel Brad Hicks attended the Planning Commission meeting. Brad recommended that the Planning Commission seek an Attorney General's Opinion as to whether Meadow Springs RV Park is a subdivision or not. Once the Planning Commission has that opinion then they can move forward with what will need to be done with the RV Park.

9. Discussion - Special Events License

Mayor Holk said that the definition of a "special event" is very vague and he believes an amendment could be done within the definition. In the definition it could be clarified that any non-profit organization domiciled in the Town of Magnolia Springs corporate limits would be exempt from purchasing a business license. Councilmember Dykema stated that the town should be as "special event" friendly as can be, but the town shouldn't bare any of the cost for the event.

10. Discussion - Town Clerk's Position

Lolly Holk - discussed generally accepted human resources recruiting and hiring practices and answered questions from the council.

Mayor Holk asked the committee for an update on the process. Councilmember Shields stated that the committee discussed their schedules and came up with an announcement for the position. In response to the announcement they have eight applicants. Mayor Holk added that before any interviews are scheduled there needs to be a job description for the clerk's position. He said that the committee could draft the job description and send it to the council for them to review and agree on. The council also discussed the employee handbook, town hall hours of operation, benefits and interviewing the applicants. The Mayor instructed the clerk to send a copy of the employee handbook and the present clerk's job description to the council.

11. Discussion - Application for Sewer Connection - Cougill Avenue

Baldwin County Sewer Service (BCSS) submitted an application to connect Tom Estes who lives on Cougill Avenue. Mayor Holk stated that the sewer line runs down Cougill Ave but on the opposite side of the street from the applicant and that they will have to do a bore under the road. Councilmember Dykema suggested that BCSS fix the sidewalk before any further hookups are approved. Mayor Holk asked the clerk to contact BCSS about the sidewalk.

12. Committee/Commission Reports

Finance Committee: No meeting. The clerk informed the council that someone from the audit company will be at the December workshop to present the audit to the council.

Public Works/Safety: No meeting

Public Lands/Beautification: Councilmember Dykema reported:

1. Bryan has cut down the popcorn tree at Bay Street. He is attacking and cutting back the elephant ears. Councilmember Dykema suggested trying Councilmember Mobley's idea of a vinegar and salt solution on the elephant ears.
2. The kiosk is complete and we are just waiting on pictures to be added.
3. Councilmember Dykema and Councilmember Mobley picked up trash along Magnolia Landing.
4. Garden Club did some cleanup at the Springs. They put down some pine straw and planted some pansies. The Garden Club has found that the sprinkler system needs some repair work. The clerk tried contacting the original installer but he has retired and closed the business. Bryan knows someone that he works with that does sprinkler systems. The clerk has made arrangements for him to look at the system and let the town know what needs to be repaired and an estimate on the project.

Tree & Streetscape - No report

Public Relations & Communications: No report

12. Council, Legal Counsel and Staff Comments

Councilmember Johnson wanted to talk about the library and asked if the council received the email about Melanie's resignation. The library asked Councilmember Johnson to report that they were pleased with the way the pledge drive was going and raised over \$500.00 with the book sale.

Councilmember Johnson also informed the council that Carey Bentley is turning 98 years old.

Motion by Councilmember Johnson, 2nd by Councilmember Shields to adjourn the workshop. All in favor. Motion carried.

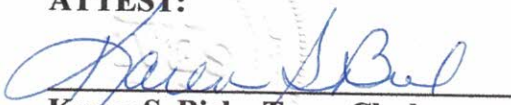
Meeting ended at 6:40 pm

Approved this the 19th day of December, 2017



Bob Holk - Mayor

ATTEST:



Karen S. Biel - Town Clerk