December 10, 2013  
Council Workshop  
14809 Gates Avenue  
Magnolia Springs, Al.  
5:00 P.M.

1. **Call to Order**  
Mayor Underwood called the meeting to order at 5:00 p.m.

2. **Invocation and Pledge** – Mayor Underwood

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**Fire Chief Jamie Hinton** discussed the importance of getting the flu shot because of the serious nature of the flu epidemic this year. There have been several deaths that have occurred in Escambia County, Florida.

3. **Roll Call**  
Members present – Mayor Ken Underwood - Council Members: Dotty Johnson, Jim May, Bob Holk, Tom Webb and Ben Dykema. Also present: Town Clerk - Karen S. Biel & Legal Counsel – Brad Hicks

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4. **Discussion - Underground wiring - Tom Debell – Manager – Riviera Cable & Electrical Dept.**  
Mr. Debell stated that underground wiring is costly and takes some time to do the engineering design to get an accurate amount for the cost. He did provide some cost figures on other projects:

- Little over ½ mile in a business alley in Foley was 2.2 million dollars
- New small single phase subdivision was about $150,000 per mile. There was no digging because the area was wide open at the time of installation.

Mr. Debell stated that he did not think trenching was a good option on Oak Street which would lead to directional boring and that is more expensive. Mr. Debell stated that the reason he did not have the engineering staff go deeper because if the cost for the underground wiring was substantial how far should the discussion go. Citizens asked questions and voiced their concerns about the tree trimming on Oak Street. Ginny Stone stated that she spoke to a member of the garden club and that they may meet and discuss working together to see if they need to hire Chris Francis. Mayor Underwood stated that the council will continue conversations with Riviera about underground wiring on Oak Street and when there is information available it will be made known.

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5. **Discussion of minutes**  
11/12/13 – Workshop  
11/19/13 – Regular Meeting  
No comments or changes

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6. **Discussion of financials for November**  

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7. **Public Comment**  
No comment

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8. **Discussion – Sidewalk grant**  
Mayor Underwood reviewed the engineering preliminary estimates on the grant with the council. Volkert was asked to remove the lighting cost, which brought the town’s cost share down from $105,865 to $83,115. Mayor Underwood stated that once the design is complete they will rerun the estimate and that estimate will be used for the bid process.

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9. **Discussion – Resolution – Severe Weather Preparedness Tax Holiday**  
Mayor Underwood stated the town has adopted this resolution in the past few years and asked if there was any discussion. No further discussion. The resolution allows for a tax free weekend on certain items used in severe weather preparedness.
10. Discussion – South Baldwin Chamber Representative
Councilmember Holk has been the town’s representative for the past year and it is time to appoint a council member for another year. Councilmember Holk stated that if anyone would like the position they may have it. Councilmember Johnson recommended Councilmember Holk.

11. Discussion – Clerk’s cost of living increase
Mayor Underwood stated that the increase was included in the budget and the amount will be recommended at the regular meeting.

12. Committee/Commission Reports
   a) Finance Committee – no report
   b) Public Works & Safety – no report
   c) Public Lands & Beautification – no report
   d) Tree & Streetscape – no report
   e) Planning Commission – no report
   f) Historic Commission – Mayor Underwood reported that the state wide meeting is set for April 11, 2014 in Magnolia Springs. The commission is working on all the details.

13. Council, legal counsel and staff comments
Brad Hicks touched on the de-annexation term which is another term for reducing the town limits. He explained that the only way for reducing the town limits is through a local legislative act and there is no way for a citizen to file a petition for de-annexation. It would have to originate with the town. The clerk asked Brad what to tell Mr. Parker and Brad stated that he could ask the town to de-annex his property, or talk to his legislator or to hire an attorney.
Brad also discussed the franchise agreement with Riviera and their compliance with any town ordinances. The ordinance sets up a procedure for incidental trimming and they are not required to obtain a permit.
Brad said that the AG’s Opinion on the Subdivision Regulations in respect to Pecan Grove essentially says that the subdivision regulations apply to the subdivision because the county engineer did not sign the plat before it was recorded.

14. Adjourn
   Motion by Councilmember Johnson, 2nd by Councilmember May to adjourn the meeting. All in favor. Motion carried.

Workshop ended at 7:15 pm

Approved this the 31st day of January, 2014

[Signature]
Kenneth D. Underwood – Mayor

ATTEST:

[Signature]
Karen S. Biel – Town Clerk