November 12, 2013  
Council Workshop  
12191 Magnolia Springs Hwy.  
Magnolia Springs, Al.  
5:00 P.M.

1. Call to Order  
Mayor Underwood called the meeting to order at 5:00 p.m.

2. Roll Call  
Members present – Mayor Ken Underwood - Council Members: Dotty Johnson, Jim May, Bob Holk, Tom Webb and Ben Dykema. Also present: Town Clerk - Karen S. Biel and Legal Counsel – Brad Hicks

3. Invocation and Pledge – Mayor Underwood

4. Discussion of minutes  
10/08/13 – Workshop  
10/22/13 – Regular Meeting  
No corrections or comments

5. Discussion of financials for October  
The Mayor reported: Balances as of 10/31/2013 - General Fund - $40,113.80. Income - $49,361.81, Expenses - $31,696.99. Money Market – $182,666.02. CD - $53,759.60. Deepwater Horizon - $9,708.10. Special Revenue 4, 5, & 7e Gas Tax – Income $339.10 – Balance $11,346.40. Councilmember Johnson asked about expending money from the Special Revenue account because she understood that it can be used only for roads and Councilmember Holk agreed. Mayor Underwood stated that the Deepwater account will be used within a couple of months to finish the Magnolia Landing project. Councilmember Webb asked if the project was going over budget. Mayor Underwood said that the project will go over budget and Councilmember Johnson added that she thought around $8,000 - $12,000.

6. Public Comment  
No comment

7. Discussion – Contract with Community Association & Expenditure $6,693.48  
Mayor Underwood stated that the Community Association is requesting an expenditure of $6,693.48. Ginny Stone thanked the council for the previous monies. Mrs. Stone went on to say that the association has about $17,000 in the preservation account and some of that money is earmarked for the kitchen and bathrooms which will cost about $50,000. The association does have a few fundraisers scheduled to help with that funding. Legal counsel, Brad Hicks, stated that he will have the contract for the town and the association to enter into for the next meeting.

8. Discussion – Contract with Baldwin County Heritage Museum & Expenditure $250.00  
The council had a copy of the agreement with the museum to review and a resolution will be drafted for the regular meeting. The museum had made a request for $500 and the town agreed to $250 in the 2013/2014 budget. Councilmember Webb asked if the request had been budgeted. The clerk stated that museum expenditure and the following (Red Cross & United Way) were all included in the budget.

9. Discussion – Contract with Red Cross & Expenditure $500.00  
The council had a copy of the resolution and contract for the Red Cross.

10. Discussion – Contract with United Way & Expenditure $500.00  
The council had a copy of the resolution and contract for the United Way.

11. Discussion – Proclamation – American Indian Heritage Month  
Mayor Underwood said the DAR (Daughters of the American Revolution) requested a proclamation celebrating November as National American Indian Heritage Month.

12. Discussion – Wedding Ceremony at the Springs  
Mayor Underwood stated that someone is requesting to use the Springs for a wedding ceremony. Brad Hicks stated that the town should have a waiver and release before anyone using the Springs. Brad stated that he will draft the necessary paperwork for the council to review.
13. **Committee/Commission Reports**

**Public Works** – Councilmember Holk stated that the committee discussed the sidewalk grant and that Volkert should be submitting some design aspects. He also informed the council that the parking surface at Bay Street has been installed, work on Jessamine has been completed, and some drainage work in Village Green is done.

**Ginny Stone** asked for an update on D.R. Horton and the pot holes on Cougill. Councilmember Holk stated that R&S did grade some but the town is going to have to fill them. Brad Hicks stated that the town is still waiting on the Attorney General’s opinion on the subdivision. Brad also stated that all the submittals that Baldwin County Sewer provided have been sent to an engineering firm to review for compliance to the town’s regulations.

**Public Lands** – Councilmember Dykema stated that there is still some more work that needs to be completed around the parking area on Bay Street.

**Ginny Stone** stated that she has received many calls about the tree trimming that Riviera is going to do and the concern because of what they have done in the past. She added that there has been discussion by the citizens about underground utilities and wanted to know if there would be an opportunity for discussion. Mayor Underwood stated that Riviera is working on a quote. Councilmember Holk stated that it is going to be expensive because each property owner will be assessed by Riviera to run the lines underground and then the owner will be responsible for running it from the street to the house. The council will discuss and vote on a date at the regular meeting to have Riviera at the workshop in December.

14. **Any Other Business that Might Come Before the Meeting**

Councilmember Johnson asked if the council would go into executive session.

Motion by Councilmember Johnson, 2nd by Councilmember Holk to discuss the general reputation and character, physical condition, professional competence or mental health of individuals, or subject to the limitations set out herein, to discuss the job performance of certain public employees pursuant to Section 36-25A-7(a)(1) of the Code of Alabama. Roll call – Councilmember Johnson – Yea, Councilmember May – Yea, Mayor Underwood – Yea, Councilmember Holk – Yea, Councilmember Webb – Yea & Councilmember Dykema – Yea. Motion approved. Mayor Underwood stated that the meeting would not reconvene.

15. **Adjourn**

Workshop ended at 5:59 pm

Approved this the 17th day of December, 2013

Kenneth D. Underwood – Mayor

**ATTEST:**

Karen S. Biel – Town Clerk