March 10, 2011
Planning Commission
12191 Magnolia Springs Hwy.
Magnolia Springs, Al.
4:00 P.M.

1. **Call to Order**
The meeting was called to order at 4:15 p.m.

**Members present were**
Chairman Mike Costigan
Vice Chair Bob Holk
Member Jennifer Haffner
Member Karen Biel
Member Ed Stone
Member Rodney Hubble

**Members not present**
Mayor Charles S. Houser
Member Steve Mobley
Member Justin Yarbrough

2. **Invocation and Pledge – Chairman Costigan**

Chairman Costigan stated that there were minutes from November 18th meeting, and the minutes from December and February was just documentation that there was a lack of a quorum so no meeting was held. January, 2011 meeting was cancelled.

**Motion by Member Stone, 2nd by Member Biel to approve all minutes as presented. All in favor. Motion carried.**

4. **Resignation of Justin Yarbrough**
Chairman Costigan stated that the Commission received a letter of resignation from Justin Yarbrough. He has taken a job assignment in Orlando.

**Motion by Member Holk, 2nd by Member Hubble to accept Justin Yarbrough’s resignation. All in favor. Motion carried.**

5. **Recommendation to Town Council for new Planning Commission member**
Member Haffner stated that Justin’s wife Jessica is interested in serving on the Planning Commission. Member Holk stated that Jessica does have a degree in planning from Auburn.

**Motion by Member Haffner, 2nd by Member Holk to recommend to the Town Council to appoint Jessica Yarbrough to fill the unexpired term of Justin Yarbrough. All in favor. Motion carried.**

6. **Member Jennifer Haffner’s term expires**
Member Biel advised the Commission that Jennifer’s term expires in March and asked if the Commission would like to recommend that she be reappointed. Member Haffner was asked, and she agreed, if appointed by the Mayor and Council to stay a member for another six year term.

**Motion by Member Holk, 2nd by Member Stone to recommend to the Town Council to reappoint Jennifer Haffner for another term as Commission Member. All in favor. Motion carried.**
7. **Subdivision Regulations**
Member Holk stated that the Commission has reviewed and made the changes to amend the regulations. More detail was added to the drainage and erosion control sections, which would mirror the County’s regulations. There are some differences from the County, such as lot sizes and sidewalk requirements. Member Holk added. He feels that at this time we have made all the changes and are ready to adopt the amendments, he suggested asking the Town Council to review and send any suggested changes to the Commission and we will review one more time at the April meeting and adopt it at the May meeting. There must be a public hearing and that must be posted in the newspaper. Member Biel will finish up the changes and get each member a copy to review.

**With no other business:**

Motion by Member Biel, 2nd by Member Haffner to adjourn the meeting.

Meeting ended at 4:45 p.m.

Approved this the 14th day of April, 2011.

Bob Holk – Vice Chairman

**ATTEST:**

Karen S. Biel – Secretary