February 11, 2014  
Council Workshop  
12191 Magnolia Springs Hwy  
Magnolia Springs, Al.  
5:00 P.M.

1. Call to Order
Mayor Underwood called the meeting to order at 5:00 p.m.

2. Roll Call
Members present – Mayor Ken Underwood - Council Members: Dotty Johnson, Jim May, Bob Holk, Tom Webb and Ben Dykema. Also present: Town Clerk - Karen S. Biel & Legal Counsel – Brad Hicks

3. Invocation and Pledge – Mayor Underwood

4. South Baldwin Literacy Council – Paige Shoemaker and the director Cathy Rogers
Ms. Shoemaker shared with the council how and when the literacy council was established. Currently they are serving about 120 students a day within the school system. They not only help children but they will also assist any adult that needs help. Once a year they have a fundraiser gala in which about 150 people participate. Ms. Shoemaker stated that at this time each year they start seeking sponsors and that is why they have approached the town council. Councilmember Johnson stated that she heard the literacy council lost their funding from United Way ($10,000) and Ms. Rogers confirmed that. Councilmember Johnson stated that the City of Gulf Shores gives $1,000 and the City of Foley gives $500 and they are asking our town for $500. Ms. Shoemaker said it is whatever the town feels they can do.

5. Discussion of minutes
01/14/14 – Workshop  
01/31/14 – Regular Meeting  
No comments or changes

6. Discussion of financials for January

7. Public Comment
Ed Stone thanked the council for recognizing the need to pave one of the two remaining unpaved roads. Mr. Stone’s concern is that he has heard that Cogull will be paved at 18’ wide and with two speed bumps. He is asking that it be paved at its current width of about 14’ and with no speed bumps.  
Ginny Stone stated that she is concerned that if Cogull is paved at 18’ that it will become a thoroughfare for the new development on Pecan Grove. Mrs. Stone also read a statement from Aimee Scott stating that she was in favor of paving Cogull.  
Eddie Sue Winter asked about the Alabama Outstanding Water designation and was wondering if there was anything that the town has to do to maintain that designation. Mayor Underwood stated that there is no set term it just keeps the designation. She also asked if anyone is still doing any water testing. Councilmember Holk said that Mike Shelton from Weeks Bay is still testing and he thought that Bob Turner was just getting started. Mrs. Winter also wanted to know if she could get permission to build a small temporary bandstand on the school property for the Seafood Celebration. She stated that it would take more than a day to put it up and more than a day to take it down. Legal counsel stated that the lease on the property would govern whether it could be done or not and then if the town wants to allow it. Mrs. Winter did state that her organization would be responsible for constructing, deconstructing and paying for the stand. Mrs. Winter is asking for extended time to setup and take down the stand for the festival. Mayor Underwood stated that no action could be taken because it was a workshop.

Deputy Kaiser reported for the month: 3 total arrests – 84 traffic stops – 24 citations – 40 warnings – 18 verbal warnings. He stated that it was brought to his attention about the four
way stop at Jessamine and Oak and suggested some white stop strips and some clearing at one of the stop signs would make the sign more visible.

9. Discussion – Resolution – Usage of the Springs property
Mayor Underwood stated that the council requested that Brad draft a resolution for the Springs usage. Brad suggested that the council review the document and send him any changes that they might want. Councilmember Johnson stated that she had seen a wedding party taking pictures on the Bay Street pier and how did we know if they didn’t get married on the pier, so her question is how do we enforce it. Brad stated that the resolution is not an enforcement mechanism this is protecting the town with a liability mechanism. Councilmember Holk suggested that the council think about this resolution before moving forward with it. Mayor Underwood said that it would not be on the meeting agenda and could be discussed next month.

10. Discussion – Letter to Dr. Lee – School property
Mayor Underwood apologized for not having the draft letter to Dr. Lee because of other events that were going on. He added that in conversations with Dr. Lee that he wanted to know what potential uses the town might have for the property. Mayor Underwood added that the two previous councils had discussed the same uses as Mayor Underwood did with Dr. Lee and that he had a letter that Mayor Houser drafted. Mayor Underwood said that the town does not have a firm plan and once the town has gained possession of the property then it will be time to get a comprehensive plan of the property. Mayor Underwood stated that he would have a draft letter by next month or get it to the council before that time so they can start to review it. Councilmember Johnson asked if the Mayor would send a copy of Mayor Houser’s letter to the council, and Mayor Underwood agreed to do so. Councilmember Johnson suggested that carbon copies of the letter to Dr. Lee be sent to the school board members, and to also send a copy of the comprehensive plan along with the letter. Mayor Underwood said that the comprehensive plan only shows a gazebo but it has been discussed in the past possibly a municipal building, a library and a park. Councilmember Holk said that the comprehensive plan does address that piece of property as the center of the town and during the process there were plans that identified with specific uses for that property. Councilmember Holk reviewed some areas in the comprehensive plan that pointed to a park area. He stated that a letter to Dr. Lee only needs to say that we would like to obtain ownership of the property and that it will remain a public park. Mayor Underwood stated that he thinks we will have a better chance at getting the property if we show other uses than just a park.

11. Committee/Commission Reports
    a) Finance Committee – no report
    b) Public Works & Safety – Councilmember Holk stated that the committee discussed the paving of Cougill Avenue. Councilmember Holk obtained an estimate from R&S Paving for paving at three different widths, 15ft, 16ft, and 18ft. Councilmember May asked what the present width of the road is as used right now and what is Jessamine paved at. Councilmember Holk answered that at present time Cougill is traveled at probably less than 14ft in areas and that Jessamine is paved at 14ft. Mayor Underwood stated that he checked at five locations along Cougill and the gravel bed is in excess of 18ft. Mayor Underwood presented the council with a handout that had some legal information from an attorney friend, John Parker, that he asked to review the paving situation. He asked that the council review the information before deciding what to do. Frances Cleverdon inquired about drainage with the paving of Cougill and Mayor Underwood stated that there would be no adverse effect from the paving. Councilmember Holk also report that Baldwin County Sewer completed a bore a few years ago but never installed the pipe. They are in the process of installing the pipe and are going to pressure test the line with water.
    c) Public Lands & Beautification – Councilmember Dykema reported that the planning of the second phase of Magnolia Landing is complete. The council reviewed the plan drawing. Next step is for the engineering firm to submit the plan for permits.
    d) Tree & Streetscape – Councilmember May is obtaining names and addresses for tree trimmers and will request estimates for trimming the under growth limbs on the trees on Oak Street.
    e) Planning Commission – no report
    f) Historic Commission – Mayor Underwood reported on the CAMP program that the commission is hosting in April.
12. **Council, legal counsel and staff comments**
The clerk informed the council that WHEP is requesting the town to participate in the Drug Abuse Prevention Campaign 2014 that they are having. The council had a copy of the packages with the total announcements and the cost. **Councilmember Johnson** stated that after reviewing the South Baldwin Literacy Council’s financials, with their assets and income, she feels that right now our monies should remain within the town.

13. **Adjourn**
**Motion by Councilmember Webb, 2nd by Councilmember Holk to adjourn the meeting.**
All in favor. Motion carried.

Workshop ended at 7:05 pm

Approved this the **25th day of March, 2014**

[Signature]
Kenneth D. Underwood – Mayor

**ATTEST:**

[Signature]
Karen S. Biel – Town Clerk